

Appendix A

Important Notices

NGI have issued this Invitation to Tender (ITT) to allow bidding companies to prepare a Tender for this Contract and for no other purpose.

All documentation and information issued by NGI to Tenderers as part of this Tender process, is issued on a confidential basis. Such documentation and information remains NGI property and Tenderers must treat them as confidential. If Tenderers are unable or unwilling to keep to this rule they:

- must destroy this ITT and all associated documents at once; and
- must not keep any electronic or paper copies.

Tenderers must not take part in any publicity activities with any part of the media about the Contract or this ITT process without getting NGI written agreement first. This includes NGI agreement on the format and content of any publicity.

This ITT is made available in good faith. NGI give no warranty as to the accuracy or completeness of the information contained in it. NGI also disclaim any liability for any inaccuracy or incompleteness. NGI reserve the right to cancel the tender process at any point. NGI are not liable for any costs resulting from any cancellation of this Tender process or for any other costs that Tenderers may incur by tendering for this Contract.

Tenderers will be deemed to fully understand the processes that NGI must follow under relevant European and UK procurement law. Tenderers should note that the tender process for this sub-threshold contract will be run in accordance with the general principles of the Treaty on the Functioning of the European Union, including as to non-discrimination, equal treatment, transparency and proportionality.

NGI reserve the right to issue extra documentation at any time during the tender process to clarify any issue or amend any aspect of the ITT. Any extra documentation that NGI may issue will form part of the ITT. Also, it will add to and/or supersede any part of the ITT to the extent indicated.

Tenderers must obtain, at their own expense, all the information that they need for the preparation of their Tender.

The Tender is to be received in line with the relevant instructions and by the time and date shown.